# Where you are submitting information to us to clear a contribution error, please copy and paste the template below into an email, complete the details required and send to enquiry@unisuper.com.au.

**Subject Line:** Employer Number/Contribution Processing

Dear UniSuper

Please find the requested information in relation to UniSuper file reference XXXXX outlined below.

|  |  |  |
| --- | --- | --- |
| **Error Code** | **Member Name** **(as shown on report)** | **Updated Information** |
|  |   |   |
|  |   |   |

Our Employer details have been provided for validation.

**Employer Number:**

**Employer ABN:**

**Employer Address:**

<employer sign off>